

REQUIREMENTS FOR LETTERS OF ADMINISTRATION.

1. DEATH CERTIFICATE (ORIGINAL AND PHOTOCOPY)
2. LETTER OF INTRODUCTION OF NEXT OF KIN FROM THE DECEASED OFFICE ADDRESSED TO THE PROBATE REGISTRAR HIGH COURT OF FCT, ABUJA
3. MINIMUM OF TWO NEXT OF KIN (WHO MUST COME IN PERSON), WITH ONE PASSPORT PHOTOGRAPH EACH AND PHOTOCOPY OF THEIR MEANS OF IDENTIFICATION. (*INTERNATIONAL PASSPORT, NATIONAL I. D CARD, VOTERS CARD, ETC*).
4. TWO SURETIES (WHO MUST COME IN PERSON), WITH ONE PASSPORT PHOTOGRAPH EACH AND PHOTOCOPY OF THEIR MEANS OF IDENTIFICATION. (*INTERNATIONAL PASSPORT, NATIONAL I.D CARD, VOTERS CARD E.T.C*).
5. THE NAME OF THE PENSION MANAGERS OF THE DECEASED AND PEN. NUMBER.
6. NAME(S) OF BANK ACCOUNT OF THE DECEASED AND ACCT NUMBER.
7. APPLICATION FEE OF **₦9,500.00** NAIRA ONLY.
8. PUBLICATION FEE **₦7, 000.00** NAIRA ONLY.
9. DOCUMENT OF LANDED PROPERTY (if the Deceased has any).
10. 2% ON DECLARED OR ASSESSED VALUE OF THR DCEASED;S PERSONAL AND REAL ASSETS EXCLUDING PENSION OR SIMILAR FUNDS
11. SHARE CERTIFICATE (IF THE DECEASED HAS SHARES) AND ESTATE FEES ON SHARES.

N.B.

ALL ORIGINAL COPIES OF THE ABOVE STATED DOCUMENTS MUST BE PRODUCED FOR SIGHTING.